

**REQUEST to study Remotely**

**SECTION A: Personal Details**

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| Surname: |
| Forenames: |
| Student Record Number: |

**SECTION B: Programme Details**

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| Programme of Study:  |
| Home College:  |
| Supervisor(s): |

**SECTION C: Request to Study Remotely**

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| Period of study requested: First day Last Day  |
| Location of study requested:Address of where you will reside: |
| Brief outline of reason for the request:  |

**SECTION D: Student Signature**

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| I confirm that the information above is correct, that this is a request to study remotely and I am still continuing with my studies at Swansea University.  |
| Signature:  | Date: |

**SECTION E: Supervisor Signature**

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| I approve the request to study remotely and arrangements have been made to monitor the student’s engagement which meet the requirements of the Engagement Monitoring Policy for Research Students. |
| Signature:  | Date: |

**SECTION F: Authorisation on Behalf of the University**

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| I hereby authorise the above request to study remotely.  |
| Signed HOC/Designate:Print Name:Signed SCS: Print Name:  | Date of Signature:Date of Signature: |

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| **COLLEGE USE ONLY**  |
| Engagement Record Updated by College Shape |

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| **SCS USE ONLY** |
| Change of Study Location Reported Shape |



**CAIS i astudio o bell**

**ADRAN A: Manylion personol**

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| Cyfenw: |
| Enwau Cyntaf: |
| Rhif Cofnod y Myfyriwr: |

**ADRAN B: Manylion y Rhaglen**

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| Rhaglen Astudio:  |
| Coleg Cartref:  |
| Goruchwyliwr/wyr: |

**ADRAN C: Cais i Astudio o Bell**

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| Cyfnod astudio'r cais: Diwrnod cyntaf Diwrnod olaf  |
| Lleoliad astudio'r cais:Y cyfeiriad lle byddwch chi'n byw: |
| Amlinelliad cryno o'r rheswm dros y cais:  |

**ADRAN Ch:** **Llofnod y myfyriwr**

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| Cadarnhaf fod yr wybodaeth uchod yn gywir, bod hwn yn gais am absenoldeb dros dro, a fy mod yn parhau i astudio ym Mhrifysgol Abertawe.  |
| Llofnod:  | Dyddiad: |

**ADRAN D: Llofnod goruchwyliwr**

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| Cymeradwyaf y cais i astudio o bell a gwnaed trefniadau i fonitro cyfranogiad y myfyriwr yn unol â gofynion Polisi Monitro Cyfranogiad myfyrwyr Ymchwil. |
| Llofnod:  | Dyddiad: |

**ADRAN Dd:** **Awdurdodwyd ar ran y Brifysgol**

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| Drwy hyn, rwyf yn awdurdodi'r cais uchod i astudio o bell.  |
| Llofnod Pennaeth y Coleg neu ddirprwy:Enw mewn llythrennau bras:Llofnod SCS: Enw mewn llythrennau bras:  | Dyddiad y llofnod:Dyddiad y llofnod: |

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| **AT DDEFNYDD Y COLEG YN UNIG**  |
| Cofnod cyfranogiad a ddiweddarwyd gan y Coleg Shape |

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| **AT DDEFNYDD SCS YN UNIG** |
| Adrodd am Newid Lleoliad Astudio Shape |